

School of Business Management

(Revised) Important Dates for Executive – MBA (Batch – 2017)

Sr. No.	Particulars	Date From	Date To
<i>Phase - I</i>			
1.	Online Registration	Thursday, 29 th September, 2016	Tuesday, 10 th January, 2017
2.	Call letters for Written Test (on website after 5.00 pm.) – Phase I	Thursday, 12 th January, 2017	
3.	Conduct of Written Test and Personal Interview – Phase I	Saturday, 14 th January, 2017	
4.	Declaration of 1 st merit list (on website after 5.00 pm) – Phase I	Friday, 20 th January, 2017	
5.	Payment of fees – Phase I	Saturday, 21 st January 2017	Monday, 30 th January 2017
<i>Phase – II</i>			
1.	Online Registration	Wednesday, 11 th January, 2017	Sunday, 12 th March, 2017
2.	Call letters for Written Test (On website after 5.00 pm.) – Phase I	Thursday, 16 th March, 2017	
3.	Conduct of Written Test and Personal Interview – Phase II	Saturday, 18 th March, 2017	
4.	Declaration of 1 st merit list (on website after 5.00 pm) – Phase II	Wednesday, 22 nd March, 2017	
5.	Payment of fees – Phase II	Thursday, 23 rd March, 2017	Monday, 27 th March, 2017
<i>Orientation, Commencement and Closure of Admission</i>			
1.	Orientation of Programme	Saturday, 1 st April, 2017	
2.	Commencement of Programme	Tuesday, 4 th April, 2017	
3.	Closure of Admission	Thursday, 4 th May, 2017	

For Payment of Fees Sundays and holidays excluded

Refund Rules: The Schedule of refund of fees will be as follows: In case an admitted student does not join the institution within 7 days of opening (Commencement of the programme **i.e. 4th April, 2017**) of the Institution, the Institution shall refund:

1. Intimation of cancellation received at least seven days before the Course Commencement of the Programme i.e. 29th March 2017	100% of the fees less processing charges (Rs. 10,000/-)
2. Intimation of cancellation received within six days before course commencement & up to 30 days after course commencement of the Programme from 30th March 2017 to 4th May 2017.	If seat is filed up by another candidate within 30 days of course commencement - 100% of the fees less processing charges (Rs.10,000/-)
	If seat is not filed up by another candidate within 30 days of course commencement - 50% of the fees less processing charges (Rs.10,000/-)

- Note: If a student joins the Institutions, and then leaves it in mid-session then the entire fees collected shall be forfeited.