

(Revised) Important Dates for Executive - MBA Program – Fall Batch - (2018) – Phase II

Sr. No.	Particulars	Date From	Date To
1.	Online Registration	Thursday, 30 th August, 2018	Wednesday, 12 th September, 2018
2.	Call letters for Written Test and Personal Interview (on website after 5.00 p.m.)	Friday, 14 th September, 2018	
3.	Conduct of Written Test and Personal Interview	Saturday, 15 th September, 2018	
4.	Declaration of 1 st merit list (on website after 5.00 p.m.)	Thursday, 20 th September, 2018	
5.	Payment of fees	Friday, 21 st September, 2018	Friday, 28 th September, 2018
6.	Orientation / Commencement of the Programme	Saturday, 15 th September, 2018	
7.	Closure of Admission / Last date of admission	Monday, 1 st October, 2018	

For Payment of Fees Sundays and holidays excluded

Refund Rules: If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the Institute
(1)	100%	15 days before the formally-notified last date of admission (on or before 15th September, 2018)
(2)	80%	Not more than 15 days after the formally-notified last date of admission (16th September to 16th October, 2018)
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission (17th October to 31st October, 2018)
(4)	00%	More than 30 days after formally-notified last date of admission (1st November, 2018 onwards)

***(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)**

In case of (1) in the table above, the deduction will be 10% of the aggregate fees as processing charges from the refundable amount. Aggregate fees is inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are subject to revision as per UGC notification (as applicable). Please note the closure of admission/last date of admission as mentioned in the refund is Monday, 1st October, 2018.