

Revised Important Dates for Executive – MBA (Fall Batch - 2017)

Sr. No.	Particulars	Date From	Date To
<u>Phase I</u>			
1.	Online Registration	Monday, 12 th June, 2017	Sunday, 13 th August, 2017
2.	Call letters for Written Test and Personal Interview (on website after 5.00 pm.)	Thursday, 17 th August 2017	
3.	Conduct of Written Test and Personal Interview	Saturday, 19 th August 2017	
4.	Declaration of 1 st merit list (on website after 5.00 pm)	Thursday, 24 th August 2017	
5.	Payment of fees	Saturday, 26 th August 2017	Thursday, 7 th September 2017
<u>Phase II</u>			
6.	Online Registration	Monday, 14 th August, 2017	Sunday, 27 th August, 2017
7.	Call letters for Written Test and Personal Interview (on website after 5.00 pm.)	Thursday, 31 st August, 2017	
8.	Conduct of Written Test and Personal Interview	Saturday, 2 nd September, 2017	
9.	Declaration of 1 st merit list (on website after 5.00 pm)	Thursday, 7 th September, 2017	
10.	Payment of fees	Friday, 8 th September, 2017	Wednesday, 13 th September, 2017
<u>Orientation, Commencement and Closure of Admission</u>			
1.	Orientation / Commencement of the Programme	Saturday, 16 th September, 2017	
2.	Closure of Admission	Tuesday, 3 rd October, 2017	

For Payment of Fees Sundays and holidays excluded

Refund Rules: If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the Institute
(1)	100%	15 days before the formally-notified last date of admission
(2)	80%	Not more than 15 days after the formally-notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission
(4)	00%	More than 30 days after formally-notified last date of admission

***(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)**

In case of (1) in the table above, the deduction will be 10% of the aggregate fees as processing charges from the refundable amount. Aggregate fees is inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are subject to revision as per UGC notification (as applicable). Please note the closure of admission/last date of admission as mentioned in the refund is Tuesday, 3rd October, 2017.