

SVKM's Narsee Monjee Institute of Management Studies (NMIMS)

School of Business Management

Instruction Sheet

Full Time and Part Time Ph.D. Management Programme (Batch 2015)

1. Programmes: Ph D in Management.

Specialisation in Marketing, Human Resources and Behavioural Science, Operations, Finance, Strategy, Information Systems, General Management and Social Entrepreneurship.

2. Eligibility (For Full Time and Part Time Ph D)

- The basic qualification criteria for the purpose of admission to Ph. D programmes shall be as under: The degree may be conferred upon candidates in various subjects provided that for the purpose of admission and registration they satisfy the following two conditions-

Condition 1: The candidate must have passed Admission Test conducted by the University.

OR

The candidate is qualified in NET/SET/GATE/JRF/GPAT examination of the apex bodies in higher/technical professional education such as CSIR/UGC/ICMR or other equivalent examination.

Condition 2: The candidate must have passed the Master's Degree examination in Arts or Science or Commerce or Technology or Law or Management of any Statutory University or equivalent thereto with minimum of 60% marks or minimum letter grade 'B+'.

OR

The candidate must have passed the Master's Degree examination in Arts or Science or Commerce or Technology or Law or Management of any Statutory University or equivalent thereto with minimum of 55% marks or minimum letter grade 'B' and the candidate must have passed the Bachelor's Degree examination with at least 60% marks or minimum letter grade 'A'.

OR

The candidate must have passed the professional examination conducted by the Institute of Chartered Accountants and/or Institute of Company Secretaries of India and/or Institute of Cost & Works Accountants of India (Minimum 55%).

OR

The candidate is a teacher having full time teaching experience of at least 2 years in Degree College/ University (in relevant area).

OR

The candidate is a person who is a graduate of this or any other recognized University and is working in National Laboratories/ Institutes/ Government/ Private Organization, nominated/sponsored by the respective employer.

➤ For Part Time Ph.D.

- Part Time Ph.D will require at least 5 year Full Time Work experience in executive or supervisory capacity upto 11th April 2015 (out of which at least 2 years work experience should be after obtaining Master's Degree)
- The experience should be full time experience and will NOT include part time experience, internships, projects, training period, trainee (management, engineering) etc.

Note:

- Those candidates who have obtained their degree by doing a part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply and register as per UGC guidelines.
- Appearing Candidates for Master's Degree examination are eligible to apply with an undertaking but they will be given provisional admission till the submission of final year/trimester/semester mark sheet.
- For PGDM (duration of programme should not be less than 2 years) candidates are eligible to apply on submission of equivalence approval from AIU.

3. Duration of the Programme

Full Time Ph.D – Minimum 3 years and Maximum 4 years

Part Time Ph D – Minimum 3 years and Maximum 5 years

4. In Take Capacity:- 25 Seats

Sr. No.	Specialization	No of Seats
1.	Marketing	3
2.	Human Resources and Behavioural Science	4
3.	Operations	4
4.	Finance	4
5.	Strategy	2
6.	Information Systems	4
7.	General Management	2
8.	Social Entrepreneurship	2

5. Online Registration and Fees

- Online registration at www.nmims.edu

- Before filling the online form, please read all the instructions carefully mentioned in the instruction sheet and also refer the important dates.
- Online Registration Fee is Rs. 2000/- to be paid by Demand Draft in favor of SVKM's NMIMS Payable at Mumbai or by Credit Card (Visa / Master).
- Registration Fee is non-refundable.

Submission of Documents

After online registration and payment of registration fee please forward below mentioned documents to the following address latest by 2nd April 2015.

- Copy of duly filled up online application form
- Attested copies of Graduation Marksheet and Degree Certificate (Convocation certificate)
- Attested copies of Post-Graduation Marksheet and Degree Certificate (Convocation certificate)
- Work Experience certificate (5 years' experience) (as applicable) (If the work experience certificate is in more than one company a separate work experience certificate signed by the employer stating clearly the nature of work experience is to be submitted. The work experience certificate must contain the date of joining, designation, date of relieving (if applicable) and the level at which the designation is covered in the organization. If the current designation or the designation at the time of leaving the organization (as applicable) is/ was different than the designation at the time of joining than in such case candidate must provide the copy of the appointment letter.
- Statement of Purpose (Format available on website www.nmims.edu). SOP should describe area of research.
- UGC/ CSIR/ ICMR or other equivalent examinations certificate (if appeared)

No Candidate will be permitted to join the Programme unless he/ she submits the application along with SOP in time AND completes the selection process successfully.

To:
Deputy Registrar (Admission)
SVKM's Narsee Monjee Institute of Management Studies
V. L. Mehta Road, JVPD Scheme,
Vile Parle (West),
Mumbai – 400 056

6. Selection Process:-

- NMIMS written Research Aptitude Test
- Critique a Research Manuscript
- Presentation based on SOP followed by Personal Interview. The candidates will have to discuss their research topic during Personal Interview.

Note: Candidates those who have qualified in NET/ SET/ GATE/ JRF/GPAT examination of the apex bodies in higher/ technical professional education such as UGC, CSIR, ICMR or other equivalent examinations with valid score in validity period are exempted from NMIMS entrance test. However they have to appear for Personal Interview.

- Final Selection will be on merit.

7. Fees

Fees for 1st year Ph D (Batch-2014) were Rs.62,000/- (For Information only). The Fees Ph D (Batch-2015) will be informed during personal interview.

8. Refund Rules

The Schedule of refund of fees will be as follows:

1.	Till the date of commencement of the Programme. (15 th June 2015 for Non-MBA's and 5 th September 2015 for MBA's)	Rs.1000/- will be deducted as administrative charges.
2.	Cancellation after the official closure of admission. (16 th June 2015 onwards)	Cancellation made after the official closure of admission, fees will NOT be refunded.

Important Instructions:

- **Please note that it is responsibility of the candidate to check whether he/she is eligible to apply for the Program as per the eligibility criteria declared on the website. NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given. In such case, the admission of the candidate even if selected and fees paid stands cancelled and the fees paid will be forfeited.**
- University will not be responsible for non-delivery or non- receipt of Demand Draft/Documents sent through postal authorities or courier.
- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website www.nmims.edu and there will be no separate mail sent.
- Canvassing in any form will disqualify the candidate
- NMIMS reserves the right to alter the terms of eligibility without intimation to the applicants.
- All disputes under Mumbai jurisdiction only.