

SVKM's NMIMS

School of Business Management

Post Graduate Certificate Program in Business Analytics (Batch 2017)
(In partnership with University of South Florida (USF))

Revised - Instruction Sheet

1. Eligibility Criteria:

Candidate has to fulfill both the criteria A and B to be eligible:

- A. Candidate must have passed Graduation from a recognized university
- B. Candidate must have undergone a course in basic statistics/database management/programming language during Graduation OR

Candidate must possess at least 2 years of full time work experience as on the date of written test / personal interview (21st January, 2017)

* The candidate must submit the Graduation mark-sheets and Certificate

2. Duration of Programme: 1 year

3. In take capacity: 35 participants

4. Online Registration and Registration Fee:

- Online registration at www.nmims.edu
- Before filling the online form, please read all the instructions carefully mentioned in the **Instruction Sheet** and also refer the **Important Dates**

Online Registration Fee is Rs 1,500/-

5. Payment of Registration Fee:

Payment of registration fee can be made by Credit Card (Visa/ Master)

6. Selection Process:

The selection of candidates would be based on the following criteria:

- a. Educational background and accomplishment/s
- b. Quality and relevance of work experience
- c. Clarity of objectives of wanting to enroll for the Program
- d. Performance on the Interview
- e. Assessment Test (for executives with work experience less than 2 years as well as fresher's***)

** For executives with experience < 2 years as well as fresher's, there would be an Entrance Examination. There will be no Entrance Examination for executives with work experience greater than or equal to 2 years.

7. Submission of Documents

After online registration and payment of registration fees please forward below mentioned documents to the following address by **January 17, 2017**.

- Copy / print out of online application form
- 10th, (10+2) or equivalent, and Graduation mark sheet/s
- Degree Certificate
- Work experience certificate (if applicable)

On the envelope mention “**Application for Post Graduate Certificate Program in Business Analytics**”.

To:

Deputy Registrar (Admission)
SVKM's Narsee Monjee Institute of Management Studies
V. L. Mehta Road, JVPD Scheme,
Vile Parle (West), Mumbai – 400 056

- 8. Fees:** The fees for the Batch 2017 will be Rs 5,50,000 (subject to change) + plus service tax (as applicable) sums upto 6,32,500/- payable in 6 installments.

The detail schedule will be listed in the admission offer letter (if selected).

| Particulars | Dates | Amount (INR) |
|-----------------------------|--------------------------|--------------|
| 1 st Installment | At the time of Admission | 1,32,500 /- |
| 2 nd Installment | 10th March, 2017 | 1,00,000 /- |
| 3 rd Installment | 12th May, 2017 | 1,00,000 /- |
| 4 th Installment | 07th July, 2017 | 1,00,000 /- |
| 5 th Installment | 08th September, 2017 | 1,00,000 /- |
| 6 th Installment | 30th November, 2017 | 1,00,000 /- |

- 9. Please note that it is responsibility of the candidate to check whether he/she is eligible to apply for the Program as per the eligibility criteria declared on the website. NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. In such case, the admission of the candidate even if selected and fees paid stands cancelled and the fees paid will be forfeited.**
10. University has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given.
11. Please refer the important dates and preserve it as a guide. All announcements from the University will be through its web site www.nmims.edu and there will be no separate email sent.
12. All disputes under Mumbai jurisdiction only.