

Dear Students,

Heartiest Congrats for securing admissions to the Diploma/ PTMBA (SE) batch of 2018!!!

Your class commences on June 8, 2018 and after orientation to the course, you shall be oriented to the teaching pedagogy at NMIMS. Would appreciate if you can read the attached case with due diligence. Please get a print out of the case when you come to NMIMS.

Kindly **bring Xerox copy of the fee receipts for the first few weeks** when you come to NMIMS to facilitate your entry at the Gate. Your Identity Cards will be issued soon.

The orientation to NMIMS systems (Academic Requirements, Attendance, Exams, Library etc.) will be on June 9, 2018 from 2.00 to 5.00 p.m.

Please see the schedule below for the period between June 9.

Date	Time		Venue
Friday, June 8, 2018	6:30 pm to 7:45 pm	Introduction and Orientation to the Course	Classroom no. 505
	8:00 pm to 9:30 pm	Introduction to Case Methodology of Learning	Classroom no. 505
Saturday, June 9, 2018	2:00 pm to 2:30 pm	Academic Brief- Dr. Prashant Dave (Deputy Registrar- Management Education)	Classroom no. 505
	2:30 pm to 3:30 pm	Examination Brief – Ms. Tulsi Mistry (Assistant Registrar – Examination)	Classroom no. 505
	3:30 pm to 4:00 pm	Usage of Library & IT: Mr. Shivanand Sadlapur, Librarian	Library Area
	4:00 pm to 4:30 pm	Portal Orientation	Classroom no. 505
	4:30 pm to 8:30 pm	Laptop Configuration	Classroom no. 505
June 10, 2017	9:00 am to 3.30 pm	Commencement of Lectures	Classroom no. 505

Kindly bring your laptops on June 9, as you will need to configure the same for using our wi -fi system.

I am your course coordinator. My contact number is 022 – 4235 5687.

Attendance to orientation is compulsory as it will enable you to accommodate yourself in a better manner.

Please contact us if you need any clarification. A line of confirmation about the receipt of this mail will be highly appreciated.

Regards,

Manish Chavan

Course Co-ordinator