

SVKM's Narsee Monjee Institute of Management Studies (NMIMS)

School of Business Management

Instruction Sheet – MBA (Part Time) Programme Batch 2015 – Phase II

1. Eligibility Criteria :

- Graduation from a recognized University in any discipline.
- Minimum 2 years work experience in executive or supervisory capacity up to 28th June 2015.

The work experience should be full time experience and should NOT include internships, projects, training period, trainee (management, engineering) etc.

2. Duration of Programme: 2 Years

3. In take capacity : 120 Students

4. Online Registration and Registration Fee:

- Online registration at www.nmims.edu
- Before filling the online form, please read all the instructions carefully mentioned in the **Instruction Sheet** and also refer the **Important Dates**.
- Online Registration Fee is Rs. 1,700/- (This is one time fee, no fees will be charged for Personal Interview)
- Registration Fee is non-refundable.

5. Payment of Registration Fee:

Payment of registration fee can be made by Credit Card (Visa/ Master) or by Demand Draft in favor of SVKM's NMIMS Payable at Mumbai.

6. Selection Procedure:

- Written Test conducted for MBA (Part Time) by NMIMS.
OR
- Candidates with GMAT score of 600 and above (GMAT score of last 3 years up to 21st June 2015 will be considered)
OR
- Candidates with score of 200 and above in NMAT 2015
AND
- Personal Interview

7. Submission of Documents

After online registration and payment of registration fees please forward below mentioned documents to the following address before **22nd June, 2015**.

- Online Application Form (Printout copy).
- 10th, 12th and Degree mark sheet for all years & Degree Certificate (Convocation Certificate).

- Work Experience Certificate (showing experience of 2 years or more), Appointment letter, promotion letter and relieving letter.

On the Envelope mention “**Application for MBA (Part Time)**”.

(If the work experience certificate is in more than one company a separate work experience certificate signed by the employer stating clearly the nature of work experience, tenure, designation is to be submitted.)

To:

Deputy Registrar (Admission)
SVKM’s Narsee Monjee Institute of Management Studies
V. L. Mehta Road, JVPD Scheme,
Vile Parle (West),
Mumbai – 400 056.

8. Written Test & Personal Interview

Written test & Personal Interview will be conducted on 28th June 2015 (refer important dates on www.nmims.edu)

9. Fees

The fees for first year MBA (Part Time) Batch 2014 were Rs. 1,61,000/- (For Information only). The Fees for Batch-2015 will be informed during personal interview.

10. Please note that it is responsibility of the candidate to check whether he/she is eligible to apply for the Program as per the eligibility criteria declared on the website. NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. In such case, the admission of the candidate even if selected and fees paid stands cancelled and the fees paid will be forfeited.

11. Please see the important dates and preserve it as a guide. All announcements from the University will be through its web site www.nmims.edu and there will be no separate email sent.

12. All disputes under Mumbai jurisdiction only.