1. Eligibility Criteria :

- A Graduate Degree from a recognized University or a Post-HSC Diploma in any discipline from a recognized Institute/University with 24 months of family business exposure.
- Diploma has to be a 3 year diploma
- Actual involvement in one’s family business
- Good communication skill
- An intense desire to educate oneself and readiness to work hard
- Total commitment by way of regular attendance, active classroom participation and completion of assignments and projects on time
- Candidates who have cleared their graduation by part-time course or through distance learning, correspondence courses, externally, open school from recognized University are eligible to apply and register as per UGC guidelines

2. Duration of Programme: 1 Year

3. In take capacity: 30 students

4. Registration and Submission of documents:

**Step I**

Please visit the NMIMS website [www.nmims.edu](http://www.nmims.edu), fill up the FMBA Weekend Program Registration form online including registration fees Rs. 950/- (Rupees Nine Hundred and fifty only) (non-refundable). The registration fees can also be paid online.

**Step II**

Hard Copy of the Application (Registration) Form duly filled in along with the Documents mentioned below to be submitted on the below mentioned address: -

To,
Dy. Registrar (Admission Department)
SVKM’s Narsee Monjee Institute of Management Studies
V.L. Mehta Road, Vile Parle (W), Mumbai- 400 056, India

The last date for the receipt of these documents is 28th September, 2016.

**List of documents:**

i. SSC Mark sheet and Certificate

ii. HSC / (10+2) or equivalent Mark sheet and certificate

iii. Diploma Mark sheet and certificate (if applicable)
iv. Degree Mark sheet and certificate

v. Work experience certificate clearly stating the job profile and responsibilities held by the candidate.

5. Fees:
The fees for first year F-MBA Week End Family Business Programme Batch - 2015 were Rs. 2,31,000/- (for information only). The Fees for Batch - 2016 will be informed during personal interview.

6. Duration of Programme: 1 Year

7. Selection Procedure: For Personal Interview details refer important dates on www.nmims.edu

8. Please note that it is responsibility of the candidate to check whether he/she is eligible to apply for the Program as per the eligibility criteria declared on the website. NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. In such case, the admission of the candidate even if selected and fees paid stands cancelled and the fees paid will be forfeited.

9. Please check the important dates put up on the NMIMS website and preserve it as a guide. All announcements from the NMIMS will be through its web site www.nmims.edu.

10. All disputes under Mumbai jurisdiction only.

11. Refund of fees in case of withdrawal / cancellation of admission: Withdrawal of admission means voluntary withdrawal by candidate for any reason. The candidate should submit a written request for withdrawal / cancellation of admission to Deputy Registrar (Admissions) along with original fee receipt, which is a MUST during 10.00 am to 5.00 pm. The refund rules as declared / listed in important dates for the program will apply. The cancellation form is available on the website (www.nmims.edu).