

SVKM's NMIMS
School of Business Management
PGDM (Real Estate Management)

Information Handout

1. **Programme:** PGD in Real Estate Management
2. **Eligibility Criteria:**
 - a) Bachelors' Degree in Civil/Mechanical/Architecture
 - b) Bachelor's degree from a recognized University preferably with 2 years of work experience in Real Estate.
 - c) Candidates who have appeared for their final year degree examination can also apply, however their admission will be provisional and will be confirmed only after producing the results on or before 1st July 2020.
 - d) Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their Under-Graduation from overseas board / Universities.
3. **Duration :** 2 years, Full-time.
4. **Intake :** 60 per batch
5. **Online Registration & Payment of Registration Fee :**
 - 5.1 **Online registration:**
 - Visit www.nmims.edu for online registration
 - Before filling the online form, please read all the instruction carefully mentioned in instruction sheet, important dates & also terms & conditions given in online application form
 - 5.2 **Payment of registration fee:**

Register Online on website www.nmims.edu & Pay registration fee of Rs 1,000/- (Nonrefundable) (Please refer online registration for payment details.).

Please upload below mentioned list of document using the link given in Call letter. It is important and primary requirement to upload the mandatory documents before Entrance test.

List of Documents

 - Degree Marksheet & Certificate (attested photo copy for passed candidate)
6. **Selection Process:** Written Test followed by Personal Interview (Total 100 marks)
Merit list will be prepared based on performance of candidate in Written test and Personal Interview.

Candidates will be intimated on regular basis through call letter for test & PI on website www.nmims.edu

7. Program Fee

Fees for Batch 2019-2020: Rs. 5,01,500/- p.a.

Fees for the current year will be intimated at the time of admission.

THE INSTITUTE WILL PARTIALLY SPONSOR TWO NATIONAL & INTERNATIONAL STUDY TOUR.

8. **Refund Rules:** If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following five-tier system for the refund of fees* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission (on or before 1st July 2020)
(2)	90%	Less than 15 days before the formally-notified last date of admission (2nd July 2020 to 17th July 2020)
(3)	80%	15 days or less after the formally-notified last date of admission (18th July 2020 to 1st August 2020)
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission (2nd August 2020 to 16th August 2020)
(5)	00%	More than 30 days after formally-notified last date of admission (17th August 2020 onwards)

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non-Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable). Please note the closure of admission/last date of admission as mentioned in the important dates is Friday, 17th July, 2020.

9. Important Instructions

- Please see the important dates and preserve it as a guide. All announcements from the University will be through its website www.nmims.edu and there will be no separate mail sent. Kindly check website for regular updates.
- It is the sole responsibility of the candidate to check whether he/she is eligible for the program as per the eligibility criteria stated above.
- Canvassing in any form will disqualify the candidate
- Candidates are required for admission process in person
- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible admission will be cancelled and fees will be forfeited
- For cancellation/ withdrawal of admission: Withdrawal /cancellation means voluntary withdrawal/cancellation by candidate for any reason. Candidate should email at admissioncancellation@nmims.edu, the soft copy of

admission cancellation form duly filled and signed (available on www.nmims.edu (<https://www.nmims.edu/students/>), fee paid receipt copy & cancelled cheque (personal account).

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her is incorrect, than application for the admission to the Program, even if selected and fees paid, will stand cancelled and fees will be forfeited.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.