

SVKM's NARSEE MONJEE INSTITUTE OF MANAGEMENT STUDIES
School of Business Management
(First Year- MBA E & FB – 2016-18 Batch)

Event : Inaugural Day – B.J.Hall

Date : Monday 13th June 2016

Students Registration: 9:30 am -10:00 am

- You are required to be present on time on Inaugural Day i.e. Monday 13th June 2016 and to be seated inside the hall by 10.00am.
- At the time of registration, you will be provided with a binder containing – Academic calendar, course structure, time table for regular classes etc.
- The Dress Code for Inaugural Function is Formals.
- Please note that wearing your Identity Card inside the campus is a must. Make sure that you receive your Identity card from your respective Course Coordinators at the Inaugural function in Bhaidas Hall
- Mode of Communication to the students is via Black Board and Notice Boards.
- It is mandatory to attend the Inauguration Programme. The absence will require approval from the Dean SBM
- Carry at least 10 copies of your passport size photographs (as you would need them for completing various administrative formalities)
- Make a few sets of your important papers/documents, such as medical insurance, Doctor certificate, identity papers, etc and carry them in separate luggage (in case stolen or lost)

The detailed rules will be provided to you on your arrival. Should you require any further information/ clarification, please feel free to contact us. For latest updates refer our website : www.nmims.edu

For any assistance, you are requested to contact Course Coordinator Namita Kanojia

Email id: namita.kanojia@nmims.edu