

SVKM's NMIMS  
School of Business Management

Important Dates for Executive - MBA Program (2019)

Sr. No.	Particulars	Date From	Date To
1.	Online Registration	Wednesday, 5 <sup>th</sup> December, 2018	Monday, 4 <sup>th</sup> March, 2019
2.	Call letters for Written Test and Personal Interview (on website after 5.00 p.m.)	Wednesday, 6 <sup>th</sup> March, 2019	
3.	Conduct of Written Test and Personal Interview	Saturday, 9 <sup>th</sup> March, 2019	
4.	Declaration of 1 <sup>st</sup> merit list (on website after 5.00 p.m.)	Wednesday, 13 <sup>th</sup> March, 2019	
5.	Payment of fees	Thursday, 14 <sup>th</sup> March, 2019	Wednesday, 27 <sup>th</sup> March, 2019
<b><u>Orientation / Commencement / Closure</u></b>			
1.	Orientation / Commencement of the Programme	Saturday, 30 <sup>th</sup> March, 2019	
2.	Closure of Admission / Last date of admission	Monday, 15 <sup>th</sup> April, 2019	

For Payment of Fees Sundays and holidays excluded

**Refund Rules:** If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution shall follow the following four-tier system for the refund of fees\* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more <b>before</b> the formally-notified last date of admission ( <b>30<sup>th</sup> March 2019</b> )
(2)	90%	Less than 15 days <b>before</b> the formally-notified last date of admission ( <b>31<sup>st</sup> March 2019 to 15<sup>th</sup> April 2019</b> )
(3)	80%	15 days or less <b>after</b> the formally-notified last date of admission ( <b>16<sup>th</sup> April to 30<sup>th</sup> April 2019</b> )
(4)	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission ( <b>1<sup>st</sup> May 2019 to 15<sup>th</sup> May 2019</b> )
(5)	00%	More than 30 days <b>after</b> formally-notified last date of admission ( <b>16<sup>th</sup> May 2019</b> )

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non-Retention of Original Certificates of October, 2018 and are subject to revision as per UGC notification (as applicable). Please note the closure of admission/last date of admission as mentioned in the refund is Monday, 15<sup>th</sup> April, 2019.